

Swami Vivekanand Mahavidyalaya, Latur
P-74, MIDC, Kalamb Road, Latur-413512



Brief Activity Report - 2022 -2023

Name of Programme/ Activity :- Training Programming on MS-office'

In Collaboration With :- Broadcast Engineering Consultants India Ltd.

Organizing Cell/Unit :- B.A , B.com , B.Sc.

Programme In-charge :- Ass. prof. Dange . A.M.

Chief Guest/Resource Person :- Mr. Vaikwad . A.

Duration / Date - one day [04/02/2023]

Objective of Programme/Activity :-

- 1 Introduction to ms word , Excel , Power Point
- 2 Familiarization with Software
- 3 Document Creation and Formatting

No. of Students Participated - 19

No. of Teachers Participated - 03

No. of External Participants

Outcome of the Programme/ Activity :-

Student understood how to use Microsoft word
Excel and power point.

Programme In charge

IQAC Co-ordinator

Swami Vivekanand Mahavidyalaya,
LATUR

I/c Principal
PRINCIPAL

Swami Vivekanand Mahavidyalaya
LATUR



03-02-2023

NOTICE

All the students informed that our college has arranged "Training Programming on Ms Office" on 13/02/2023. All the students of BA, B.Com, B.Sc. give your name toward Mrs. Dange.A.M.

Dange
 IQAC Co-ordinator
 Swami Vivekanand Mahavidyalaya
 LATUR



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 Principal
 PRINCIPAL
 Swami Vivekanand Mahavidyalaya
 LATUR

Sr.No	Class	Signature of Staff
1	B.Com S4	<i>Rachad</i>
2	B.A S.Y TY	<i>Soniam</i>
3.	B.A. FY	<i>Smit</i>
	B.Sc.	<i>Smit</i>



Date:03/02/2023

Dear Mr.Gaikwad.A,
[Broadcast Engineering Consultants India LTD, Latur]

We are excited to invite you to conduct a training program on Microsoft Office at Swami Vivekananda Mahavidyalaya, Latur. Given the importance of proficiency in MS Office for academic and professional success, we believe your expertise would greatly benefit our students.

Event Details:

Training Topic: Mastering Microsoft Office

Date: 04/02/2023

Time: 10:00 A.M to 03:00 P.M.

Venue: Swami Vivekananda Mahavidyalaya, Latur

Duration: One Day

We would appreciate your guidance in helping our students develop their skills in essential applications like Word, Excel, and PowerPoint. Your hands-on training would empower them to utilize these tools effectively.

Please let us know your availability for this training program. We look forward to the opportunity of working together and enhancing our students' learning experience.

Warm regards,

Dr.Bondge.S.D.

Principal,

Swami Vivekananda Mahavidyalaya,,
M.I.D.C. Kalam Road, Latur,
Swami Vivekananda Mahavidyalaya
LATUR



[Signature]

IQAC Co-ordinator
Swami Vivekananda Mahavidyalaya
LATUR



Date: 13/02/2023

Event Title: Training Programme on MS OFFICE

Sr.no	Student Name	class	Sign
1.	Dhavare Krushma Bhima	B.A. I	
2	Shinde Khandu Ram	B.Com I	
3)	Shinde Rutuja Shivaji	BSC I	
4)	Sitape Babita devidas	B.com II	
5)	Vegunde Neha Vilal	B.com II	
6)	Patil Shivkanya S	B.A. II	
7)	More Pratiksha Hanman	B.Com II	
8)	Awastkar Gaurav Mahadev	B.A I	
9)	Koetikal Pratiksha .S.	B.com III	
10)	set Abhishek Antram	B.A I	
11)	chame Sakshi Valjanth	B.com III	
12)	Yadav Gaurabh S	B.Com II	
13)	Shinde omkar Bhasat	B.com I	
14)	Sawant Pallavi Sanjay	B.A II	
15)	Ingale Anjali Gangadhar	B.com II	
16)	PHULE SATISH NANDKUMAR	B.A III	
17)	Hanchate Prajakta - P.	B.com I	
18)	Kamble Ketan R.	B.com I	
19)	Kulkarni Shrikant D.	B.C. I	

IQAC Co-ordinator
 Swami Vivekanand Mahavidyalaya
 LATUR



PRINCIPAL
 Swami Vivekanand Mahavidyalaya
 LATUR

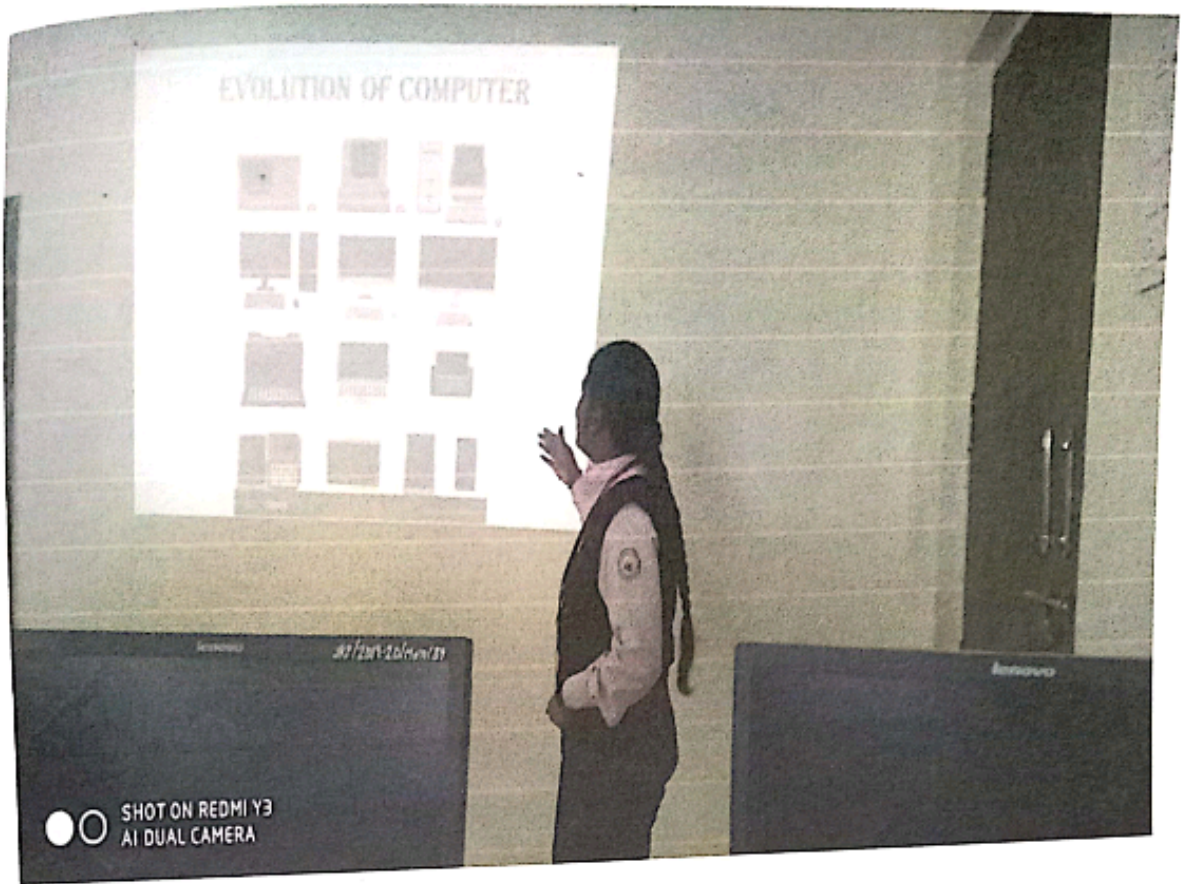


Training on ms office conducted by Graikwad. A si

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IQAC Co-ordinator
Swami Vivekanand Mahavidyalaya
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